

F.No. 42/05/2018-P&PW(G)
Government of India
Ministry of Personnel, P.G and Pensions
Department of Pension & Pensioners Welfare'

3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi-110003
Date:- 07th March, 2018

To

**All Pensioners Associations included in the SCOVA
vide Resolution dated 31.01.2018**

**Sub:- 30th Meeting of Standing Committee of Voluntary Agencies (SCOVA) under the
chairmanship of Hon'ble MOS(PP)-reg**

In continuation to this Department's OM of even no. dated 01.02.2018 regarding holding of 30th meeting of Standing Committee of Voluntary Agencies(SCOVA) under the chairmanship of Hon'ble MOS(PP), the date, time and venue of the meeting is as under:-

Date and Time :- 23rd March, 2018 (Friday) at 10.30 am
Venue :- Committee Room-A, Vigyan Bhawan Annexe
Maulana Azad Road, New Delhi

2. Because of the constraint of the space only one representative may attend the above said meeting. It is requested that the name of the member nominated to attend the meeting may kindly be send to the undersigned.

3. Only one outstation member will be paid TA/DA and local members will be paid conveyance charges in accordance with the rules/instructions. Outstation members will be paid TA/DA as per their last entitlement on retirement. Representatives of Pensioners Associations who are entitled for journey by air and also entitled to journey by air as per this Department's letter no. 42/11/2014-P&PW(G) dated 19.05.2014 **may purchase their Air Tickets from Air India only (at Booking Counters/website of Air India) or by utilising the services of Autorised Travel Agency i.e Balmer Lawrie & Company/IRCT/M/s Ashok Travels & Tours.**

4. The emphasis of the Government is for cashless transaction. Hence, it is requested to fill up the Mandate Form enclosed. The TA/DA reimbursement would be made through e-payment mode afterwards.

Encl: as above



(Charanjit Taneja)

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MANDATE FORM

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING) / REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS

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A. DETAIL OF ACCOUNT HOLDER:-

NAME OF ACCOUNT HOLDER	
COMPLETE CONTACT ADDRESS	
TELEPHONE NUMBER/FAX/EMAIL	

B. BANK ACCOUNT DETAILS:-

BANK NAME	
BRANCH NAME WITH COMPLETE ADDRESS, TELEPHONE NUMBER AND EMAIL	
WHETHER THE BRANCH IS COMPUTERISED?	
WHETHER THE BRANCH IS RTGS ENABLED? IF YES, THEN WHAT IS THE BRANCH'S IFSC CODE	
IS THE BRANCH ALSO NEFT ENABLED?	
TYPE OF BANK ACCOUNT (SB/CURRENT/CASH CREDIT)	
COMPLETE BANK ACCOUNT NUMBER (LATEST)	
MICR CODE OF BANK	

DATE OF EFFECT:-

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the user Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

.....

Signature of Customer

Date:

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp)

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Signature of Customer

Date:

1. Please attach a photocopy of cheque along with the verification obtained from the bank.
2. In case your Bank Branch is presently not "RTGS enabled", then upon its up-gradation to "RTGS Enabled" branch, please submit the information again in the above proforma to the Department at earliest.