



दक्षिण रेलवे
SOUTHERN RAILWAY

मंडल कार्यालय/Divisional Office
कार्मिक शाखा/ Personnel Branch
तिरुवनंतपुरम-14/Thiruvananthapuram-14
दिनांक/Date: 18.09.2023

सं.No.V/P.473/Pass /DCP

DME/DSL/ERS SMR/KTYM
ADEN/NCJ, QLN, KTYM, TCR
AM/ERS

विषय/Sub: Issuance of PRCP through registered post to Retired Employees
संदर्भ/Ref: Representation from Pensioner's Associations dated 25.07.2023 and
02.08.2023

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As per Rly Board vide letter No. E(W)2020PS5-2/1 dated 11/06/2020 it is instructed that the Rtd employees should not face any inconvenience in getting their PRCP, considering their old age and health conditions and the pass issuing authority has to advise the subordinate office about Bd's instructions in letter No. E(W)2001PS5-8/10 dated 14/02/2002 that there should not be any complaints regarding the issue of PRCP to Rtd employee as and when they approaches concerned office. As there is provision for the retired employees to get PRCP through registered post at Railway's cost, it should be dispatched by Registered post at Railway's cost.'

Henceforth all Pass Issuing Authorities may ensure that, on request from retired employees, Post Retirement Complimentary Passes shall be sent to their postal address at Railway's cost. If required, augmentation of imprest may be processed, to meet the expenses if it exceeds the amount of imprest in hand.

(Rosalin P P)

Assistant Personnel Officer
for Sr. Divisional Personnel Officer
तिरुवनंतपुरम /Thiruvananthapuram.